



Credit Card Charge Form

STUDENT NAME: _____

CREDIT CARD INFORMATION				
Name as it appears on card				
Card type	<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Discover	<input type="checkbox"/> Amex
Card number				
Expiration date				
Card Security code (3-digit code on back of card; 4-digit code on front of card for Amex)				
Autopay	<input type="checkbox"/> YES		<input type="checkbox"/> NO	

Debit card transactions require us to charge a \$2.00 flat fee per transaction. Credit card transactions require us to charge a 3% fee per transaction.

- 1. I am aware of the service fee(s) that will apply to each transaction. Debit card transactions without the entry of a pin# still require a 3% fee. Debit card transactions can be made at the front desk.**
- 2. I am aware that my card can be charged if I have an outstanding balance of over two weeks, even if I have not signed up for Autopay.**
- 3. I am aware that I receive updated account statements by e-mail every two weeks and when payments are processed.**
- 4. I understand that my card will be charged for the balance of my account, which may include additional charges such as registration fees, activity fees, extended hours tuition fees, etc.**

Signature: _____